



University of Connecticut
Part-Time MBA Program

MBA Program Fees **\$825 per credit** or **\$2,475 per 3-credit course** for the 2015-2016 academic year.

Payments are due by the first day of the semester: **August 31, 2015**

Last day to add/drop courses: **September 14, 2015**

Payment Procedure

Payment Options: The University of Connecticut offers a variety of payment options. Please visit the [Office of the Bursar website](#) for more information. **Please Note:** The Part-Time MBA Office does not accept any payments.

Company Direct Billing: Please provide an authorized, signed document from your employer, financier or sponsor that indicates that we can invoice them for a particular course(s). The document should clearly state the name and contact details of the person who should receive the invoices. Please email this document to HartMBA@business.uconn.edu if you are attending courses in Hartford.

Company Tuition Reimbursement: If you need a reimbursement letter please note that we cannot issue these from the Part-Time MBA Office. These can be requested by emailing HartMBA@business.uconn.edu from your UConn email address and a staff member will assist you with the process. Students are still responsible for paying their course fees in full by the first day of the semester.

Financial Aid: For Financial Aid information please visit the [Financial Aid website](#). **Please Note:** Non-matriculated students are not eligible for financial aid.

UConn Employees: Please [click here](#) to complete your tuition waiver application. Once the waiver is applied the balance of your course fees is due by the above due dates. Please email HartMBA@business.uconn.edu no later than the start of the semester if you will be receiving a tuition waiver.

Veterans: To see if you qualify for the Veteran's Tuition Waivers and/or benefits please contact Rob Passmore at (860)486-1973 or email veterans@uconn.edu.

Late Fee Policy

Any payments, company direct billing documents or UConn employee documents received after 5:00pm on the first day of the semester will be considered **LATE** and subject to late fees in the amount of \$6 per day for 10 days (maximum \$60). **The payment deadline for Fall 2015 is August 31, 2015.**

Refund Policy

In order to be eligible for a refund or cancellation of charges a student must officially drop **ALL** courses taken and officially withdraw from the program. If you withdraw after the first day of courses, August 31, 2015, you will be subject to the following refund policy, regardless of whether or not payment has been received.

1st week- 90%

2nd week- 60%

3rd and 4th week- 50%

5th week through 8th week- 25%